

JOB DESCRIPTION
MANAGING DIRECTOR SSGCL

1. **Reports to** - Board of Directors
2. **Job Location** - SSGC Head Office, Karachi
3. **Reporting Divisions / Department:**

Company-wide Divisions / Departments including (07) direct reportees – DMD (Ops), DMD (CS), DMD (UFG), CFO, SGM (HR), Corporate Planning / Strategy & Business Development, HSE & QA/QC

4. Job Summary:

To provide overall direction and leadership aimed at achieving the organization's philosophy, vision, mission, values, strategy and operational goals and objectives. To develop a strategic plan to enhance revenue, profitability and growth of the Company. To efficiently manage the operations of the Company within the parameters provided by the BOD and in compliance with the directives of the regulators to ensure production efficiency, quality, customer service and cost-effective management of resources. Managing Director has to be accountable and report to the Board

5. Core Functions:

5.1. Strategic:

- i) To assist the Board in setting the Vision and developing the Corporate Strategy to advance the Company's Mission and Objectives to ensure sustainability of the organization
- ii) To bring about a cultural change in the organization to make it more performance driven and compatible / competitive within the public sector
- iii) To direct the Company's planning and policy-making committees
- iv) To plan for expansion, customer service and cost efficiency

- v) To build, develop and guide the senior management team of the organization
- vi) To do crisis management leadership to handle the various challenges and risks faced by the company
- vii) To ensure implementation of effective succession planning framework on all business critical positions
- viii) To inculcate culture of continuous education/ development in the organization by providing broad range of internal and external training and development opportunities for staff members in various cadres

INTERNAL:

5.2. Operational:

- i) To oversee the operations of the company to ensure Operational efficiency, quality, service and cost-effective management of resources
- ii) To review activity reports to determine progress and status in attaining objectives and revise the plans in accordance with current conditions
- iii) To develop and expand the existing pipeline infrastructure
- iv) To implement measures to keep the Unaccounted-for Gas losses, at each point, within international standards and/or prescribed by the Regulators/BOD
- v) To ensure awareness and adherence to Health Safety Environment at all levels

5.3. Financial:

- i) To ensure timely preparation of Annual Revenue and Capital Budgets
- ii) To efficiently manage the financial resources of the organization
- iii) To ensure adequate budget and cost control measures are in place to improve overall financial controls in the Company

- iv) To periodically review financial reports to ensure meeting of targets and budgets

5.4. Administrative:

- i) To approve and enforce Company's operational procedures, policies and standards
- ii) To take measures to improve the quality and motivation of the Human Resource Pool
- iii) To prepare an annual manpower plan and rationalize manpower levels in different categories
- iv) To make SSGC an employer of choice
- v) To ensure Industrial Peace

EXTERNAL:

5.5. Government/Regulators:

- i) To ensure that all the internal procedures and practices are in conformity with the directives of the regulators
- ii) To maintain cordial relationships with all the concerned government departments and officials
- iii) To represent the company at legislative sessions, committee meetings, and at formal functions

5.6. Shareholders/BOD:

- i) To create value for the shareholders by maximizing the profitability of the company
- ii) To take steps to enhance the share price of the company
- iii) To advise the Board and its various committees
- iv) To keep the Board informed and up to date about the organization

- v) To assist the Board in the operations of the company by successfully executing their decisions

5.7. Important Customers:

- i) To enhance the public image of the company
- ii) To improve the quality of service

6. Authority:

6.1 **Financial** - As per company policy, full powers

6.2 **Administrative** - As per company policy, full powers

7. Qualification & Experience:

7.1 Graduate degree (preferably post graduate or Master's degree) in Engineering or Economics or Energy Management or Engineering Management or Finance or Accountancy or Business Administration or Law from a reputable university / institution recognized / accredited by HEC

7.2 Minimum 20 years' (post qualification) experience in large organizations with a minimum of 5 years work experience in the oil and gas sector in a senior management position

7.3 Must have demonstrated strategic leadership being a highly experienced and seasoned leader/manager with strong qualifications and credentials

7.4 Must not exceed 62 years of age

7.5 SSGC is an equal opportunity employer and women are encouraged to apply