

New Domestic & Commercial Gas Connection Application Processing

- Step 1: Application forms are available for Customers at Customer Facilitation Centers (CFCs), SSGC Website and Mobile App. Duly completed form along-with requisite documents are required to be submitted at CFC.
- Step 2: Customer Registration in CC&B (Customer care & billing system)
- Step 3: Scrutiny of Documents
- Step 4: Physical survey of SITE
- Step 5: Approval of application, if feasible
- Step 6: Generation of New Gas Connection Charges Bill / Quotation / issuance to Customer
- Step 7: Payment by customer
- Step 8: Field Activity creation for installation of service and or gas meter
- Step 9: Installation of service connection and or gas meter.

- Customer is updated on progress of application through SMS.
- Documents check List (To be attached by the customer / applicant with Application Form)

a)	Completely Filled Application Form	b)	Copy of CNIC of Applicant
c)	Copy of Nearest / Neighbor Gas Bill (if not available, please provide nearest Customer No. / Meter No.)	d)	Approval letter, Drawing & Completion Plan, NOC from relevant authority (where applicable)
e)	Attested copy of property / ownership documents, in case of tenant, tenancy agreement along with landlord NOC	f)	Original NOC from Society / relevant authority (if applicable)
g)	Trade Licence / relevant documents & Gas Load Requirement (for Commercial Connection Application only)		